



JOB DESCRIPTION

JOB TITLE: Catering Assistant

LOCATION: Cork St.

RESPONSIBLE TO: Catering Manager and JI Supervisor

RESPONSIBLE FOR: The provision of a professional and efficient catering Service to both Tenants, Staff and visitors to Sophia

Main Duties:

1. To have regard for the objectives and ethos of Sophia Housing Association.
2. Day to day responsibility, under supervision from the Catering Manager, to prepare vegetables, salads for consumption, to collect and send to dishwasher dishes used in both preparation and in serving of food to clients
3. To serve cooked meals in a friendly manner to all who enter the café/restaurant
4. To ensure a high standard of hygiene is maintained throughout the prep-and serving areas of the café
5. To take part in all training recommended by your Catering Manager
6. To take part in supervision and Team Meetings



**Directors: Michael McCarthy (Chairperson),
Pauline Byrne, Seamus Dooley, Olwyn Enright, Majella Gallagher and Ann Marie Quinn PBVM
Secretary: Tony O'Riordan
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